

- PUBLIC NOTICE -

RTC Region VII Meeting Minutes
August 29, 2012
4:00 pm – Tama Hall – Room 110

Members Present:

Dr. Samuel Dosumu	Dawn Fratzke	Sheryl McGovern
Jeff Orvis	Lyle Schmitt	Bryan Knecht
Kent Johnson (via phone call at 4:15 PM)		

Ex-Officio Members Present:

Ryan Corwin	John Humpal
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1. Chair Lyle Schmitt called the meeting to order at 4:00 p.m.

Several new members, including Dr. Dosumu and Jeff Orvis ... members introduced themselves.

2. Approval of Agenda Items – DJ Dosumu motioned, Sheryl McGovern seconded, unanimous approval given.
3. Membership Roster for 2012:

Members were advised to give updates to Dawn Fratzke

Also note: there is one vacancy (RTC memberships should remain gender balanced)

- A) A Female for Iowa Association of Independent Colleges and Universities.

The membership associations need to submit an applicant and approve them. If anyone on the RTC Board knows of a name to submit as an applicant to these associations, please provide Dawn with the name of the person . A quorum, is half the membership plus 1. The RTC Board has 9 members, so 6 members are needed for a quorum.

4. Voting on officer positions:

The Chair and Vice Chair positions, starting in 2012, will be two-year appointments. The secretary each year is the RTC Scheduler and Coordinator, unless the Board decides otherwise.

Chair: Lyle Schmitt (term expires 6/30/13)

Roll Call vote approving: Lyle Schmitt, Dr. Sam Dosumu, Dawn Fratzke, Sheryl McGovern, Jeff Orvis, Bryan Knecht

Vice Chair: Dr. Sam Dosumu (fulfills DJ Corson's term. Term expires 6/30/13. This position assumes the Chair position on 7/1/13 for FY'14 and FY'15).

Roll Call vote approving: Lyle Schmitt, Dr. Sam Dosumu, Dawn Fratzke, Sheryl McGovern, Jeff Orvis, Bryan Knecht

Secretary: Dawn Fratzke, Regional Scheduler & RTC VII Coordinator

Roll Call vote approving: Lyle Schmitt, Dr. Sam Dosumu, Dawn Fratzke, Sheryl McGovern, Jeff Orvis, Bryan Knecht

5. Approval of Minutes from 5/8/12

Sheryl McGovern motioned, Jeff Orvis seconded, Roll Call vote approving: Lyle Schmitt, Dr. Sam Dosumu, Dawn Fratzke, Sheryl McGovern, Jeff Orvis, Bryan Knecht, Kent Johnson (via telephone)

6. FY12 Progress report – quorum vote approved the Supplies Budget on 5/8/12. Quorum vote required for the entire Plan of Service to be submitted to IPTV.
Dr. Dosumu motioned, Sheryl McGovern seconded, Roll Call vote approving: Lyle Schmitt, Dr. Sam Dosumu, Dawn Fratzke (abstained), Sheryl McGovern, Jeff Orvis, Bryan Knecht, Kent Johnson (via telephone)
7. FY13 Plan of Service Report – Quorum vote required for the entire Plan of Service to be submitted to the ICN by September 1, 2012.
Bryan Knecht motioned, Dr. Dosumu seconded, Roll Call vote approving: Lyle Schmitt, Dr. Sam Dosumu, Dawn Fratzke (abstained), Sheryl McGovern, Jeff Orvis, Bryan Knecht, Kent Johnson (via telephone)

It was noted that February 1 Dawn will send out a notice about meeting again, and best time and date.

8. Updates:
 - A. Dawn Fratzke – Scheduling for Spring 2013 ICN input. Everything going well for scheduling.
 - B. Technical/TIE issues – John Humpal reported that K-12 mergers are affecting the reporting system (i.e. Gladbrook – Reinbeck. Gladbrook MS is in Gladbrook and is outside of Region VII, but Reinbeck is inside Region VII and is the HS, therefore the MS goes with the HS, and John as a tech is handling their updates)
 - C. Kent Johnson – ETC - The ETC is playing a more involved roll with political arena. Kent also suggested that inkind donations need to be reported on the reports filled out by the scheduler, TIE/Technical, and LAN/WAN people that go to the ETC. (UPDATE FROM DAWN: The official word is that not all 3 entities do the same things (i.e. some schedulers do RTC functions, and some don't) so the ICN doesn't want inkind information on the reports. It was suggested to have separate spreadsheets with that information go to the ICN as well as the RTC Board members).
 - D. Bryan Knecht – AEA Updates – The AEA is doing more with less resources (financial and people). The AEA Data enter was at the Cedar Falls Center and they moved the data center to Team at the Cedar Falls Business Area. The ICN replaced some equipment, updated fiber connections, and CF School district also moved to CF Utilities in August. The data center at Team is residing on 2 racks and may expand. Marshalltown and Cedar Lake are moving to this area and the data center as well. The new router makes having all the data for AEA-267 more secure.
 - E. Joe Tjaden – ICN Updates - absent
9. Meeting adjourned – 5:05 pm, DJ Corson moved, Jeff Orvis seconded, with a unanimous vote of approval for adjournment.